

SYLLABUS

1. Course title:

Basic teaching skills

2. Code:**3. Cycle of study:****4. ECTS credits:****5. Type of course:** Mandatory Elective**6. Prerequisites:**

none

7. Class restrictions:

only students from Pedagogy Department

8. Duration / semester:**9. Weekly contact hours:**

9.1. Lectures:

9.2. Seminars:

9.3. Laboratory/Practice classes:

10. Faculty:

Humanities and social sciences

11. Department/study program:

PEDAGOGY

12. Lecturer:

Prof.dr.Muhamed Omerović

13. Lecturer's e-mail:

muhamed.omerovic@unitz.ba

14. Web site:

www.untz.ba

15. Course aims:

Adopting a new picture of teaching skills and getting acquainted with the skills of planning and preparing, conducting and conducting a lesson. Understanding the importance of establishing a pleasant classroom atmosphere and student discipline as well as evaluating the student's and one's own work.

16. Learning outcomes:

Successful students, who have continuously performed their duties during the teaching process, will be trained to:

- to recognize the model of (in) efficient relationship between teachers and students
- to distinguish the teaching skills necessary for the preparation and conduct of the lesson
- to single out and evaluate the most important elements for establishing a positive class atmosphere and discipline in the classroom
- to highlight the necessary skills for assessing student work and their own work
- to identify specific teaching skills for students with special needs

17. Course content:

Teaching skills (nature, development and definition)
Teacher-student relationship and a model of effective teacher-student relationship
Planning and preparing a lesson
Conducting a lesson
Leading and course of the lesson
Creating a positive class atmosphere
Discipline in the classroom, disobedience of students and teacher authority
Assessment of student work
Self-assessment of teacher work
Teaching order and control to students
Teaching independence in learning
Teaching respecting differences among students (special needs, gender, ethnicity)

18. Learning methods:

Lectures, seminars, exercises, mentoring and consulting work, exams

19. Assessment methods:

points

a) Pre - examination obligations - 50

b) Final exam ----- 50

Total ----- 100

Pre-examination obligations%: points

1. Attendance at lectures / exercises + activity 5

2. Independent work of students on a given topic: 15

Partial / colloquium I 15

Partial / Colloquium II 15

Total pre-examination obligations 50

Final exam..... 50

In total..... 100

The final exam is taken in writing and orally. In order for a student to take the final exam, he / she must achieve a minimum of 54%

points of pre-examination obligations.

The minimum number of points for passing the written part of the exam is 54% of the total number of points.

The oral method will be applied to students who have passed the written part of the exam

20. Assessment components:

- a) presence and activity at time: 20 (15 + 5)
- b) Individual seminar work / team project: 20
- c) partial / colloquial knowledge assessment: 10
- d) Final exam: 50

TOTAL: 100 points

21. Required reading list:

- Kyriacou, C. (2001). Temeljna nastavna umijeća. Zagreb: Educa.
Desforges, C. (2001). Uspješno učenje i poučavanje. Zagreb: Educa.
Gordon, T. (2001). Kako biti uspješan nastavnik. Beograd: Kreativni centar.

22. Web sources:

www.pztk.ba; www.monkstk.ba; www.aposo.gov.ba; www.pzzdk.gov.ba; www.fmoit.gov.ba;
www.fondeko.ba; http://tourism-tk.ba; www.fzofbih.org.ba;

23. Applicable starting from the academic year:

2022/23.

24. Adopted in the Faculty/Academy session: