



Inclusiveness Target Countries (ITC) Conference Grants
Call for ITC Grant Applications
First Grant Period, 1 Nov 2019 – 30 April 2020

There will be a call for “Inclusiveness Target Countries (ITC) Conference Grants” under GREENERING COST Action CA18224 for the first Grant Period. Please see below relevant dates:

Applications: 01.12.2019 - 15.01.2020

Notification of acceptance 25.01.2020

Conference dates: 01.02.2020 - 30.04.2020

“Inclusiveness Target Countries (ITC) Conference Grants”

A Conference Grant is a fixed financial contribution which takes into consideration the budget request of the Applicant and the outcome of the evaluation of the application. Conference Grants do not necessarily cover all of the expenses related to participating in a given conference. A Conference Grant is a contribution to the overall travel, accommodation and meal expenses of the selected Grantee (see COST [Vademecum](#) Section 9).

The calculation of the financial contribution for each ITC Conference Grant must respect the following criteria:

- Up to a maximum of EUR 700 in total can be afforded to each successful ITC Applicant.
- Up to a maximum of EUR 160 per day can be afforded for accommodation and meal expenses. When meal and accommodation expenses are supported by the hosting institution as part of the provisions offered in their conference package, the amount for subsistence afforded to each eligible participant must be deducted from the Grant.
- Up to a maximum of EUR 500 can be claimed for the conference fees to be incurred by the selected Grantee.

Eligibility criteria

- The applicant must be a PhD Student or an Early Career Investigator (ECI). An ECI is an individual who is within a time span of up to 8 years from the date he/she obtained his/her PhD/doctorate (full-time equivalent).
- The Applicant's primary affiliation must be in an Institution located in a participating Inclusiveness Target Country (ITC). The ITCs are as follows: Albania, Bosnia and Herzegovina, Bulgaria, Cyprus, Czech Republic, Estonia, Croatia, Hungary, Lithuania, Latvia, Luxembourg, Malta, Moldova, Montenegro, Poland, Portugal, Romania, Slovenia, Slovakia, Republic of North Macedonia, Republic of Serbia and Turkey.
- Attendance at European conferences is preferred. However, conferences held elsewhere can also be considered. Conferences, meetings and other activities organized by the GREENERING COST Action are not eligible for funding.
- The Applicant must make an oral/poster presentation at the conference in question and must be listed in the official event/conference program. The main subject of the oral/poster presentation at the approved conference must be on the topic of the GREENERING COST Action and must acknowledge GREENERING COST Action for support (see COST [Vademecum](#) Section 10).
- The application must be submitted at least 30 days before the conference start date.
- The participation of each Applicant must be pre-approved by the Action MC.

How to apply

- Applicants must read carefully the rules detailed in COST [Vademecum](#) (Section 9).
- Applicants must register for an e-COST profile at <https://e-services.cost.eu/>.

- Applicants must fill in and submit the ITC application form in the e-COST platform.
- The following documents are required:
 - full CV,
 - a short description of involvement in the COST Action GREENERING,
 - acceptance letter from the conference organizers,
 - the abstract submitted to the conference,
 - invitation letter from the conference organizers (if available).

Evaluation

After the deadline, the applications will be assessed by the ITC Conference Grant Committee, which will perform the scientific and budgetary assessment of the applications against the perceived contribution that the proposed conference participation will make against the scientific objectives outlined in the [Action's Memorandum of Understanding \(MoU\)](#).

Members of the ITC Conference Grant Committee:

[Dr. Marie Sajfrtova](#)

[Prof. Ana Rita C. Duarte](#)

[Asst. Prof. David Fernandez Rivas](#)

[Asst. Prof. Dajana Kucic Grgic](#)

All applications will be ranked and the ranking will be approved by the Management Committee of the Action.

The Applicants will be notified for the outcome of their application within two weeks after the deadline.

Reimbursement

The Grantee has 30 calendar days from the end date of the conference in question to submit a scientific report to the Action Vice-Chair, [Asst. Prof. David Fernandez Rivas](#), and cc: to the ITC Conference Manager, [Dr. Marie Sajfrtova](#). The scientific report template will be sent upon approval of the Grant.

Payment of the Grant is subject to the submitted scientific report being approved by the Action Vice-Chair. Written approval of the submitted scientific report must be sent to the Grant Holder, [Prof. Ana Rita C. Duarte](#), for archiving purposes.

Failure to submit the scientific report within 30 days calendar from the end date of the conference will effectively cancel the Grant.